

ICD-10 Readiness Assessment Tool Learner's Guide

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ICD-10 Readiness Assessment Tool Overview

The ICD-10 Readiness Assessment Tool provides you an opportunity to determine your readiness for the migration to ICD-10-CM and ICD-10-PCS coding systems. Your site administrator will provide you with the URL to access the tool.

This untimed assessment presents the questions one at-time on the screen. You have the option of completing the assessment in multiple sittings utilizing the **Bookmark & Exit** feature. This feature saves the assessment for later completion. Also, you may take the assessment multiple times.

After finishing the assessment you will be given the opportunity to review your assessment results. The results are grouped by category. In addition, all the questions and your answers are viewable via a scrolling frame. The tool also provides a list of suggested lessons based upon your incorrect answers. The lesson listing displays the curriculum, course name and lesson name.

The ICD-10 Readiness Assessment Tool allows you to update your online profile at any time. This means you can change your password, password hint and hint answer. You may also alter your first name, last name or your department name as needed.

Begin the process by first completing the ICD-10 Readiness Assessment Tool registration. After you successfully complete the registration, you can log into the ICD-10 Readiness Assessment Tool.

ICD-10 Readiness Tool Registration

Steps

Display

1. Navigate to your ICD-10 Readiness Tool User Registration site in your web browser.

User Registration

To register please provide the following information:

* Email Address:

* Confirm Email Address:

* Password:

* Confirm Password:

Password must be at least 8 characters, must contain at least one upper case letter and at least one digit.

* Password Hint:

* Password Hint Answer:

* First Name:

* Last Name:

Department:

[Registered User's Agreement](#) I have read and understand the Registered User's Agreement and agree to be bound by all of its terms.

* = Required Fields

2. Enter your email address in the **Email Address** and **Confirm Email Address** fields.
3. Enter the password you want to use to log into the ICD-10 Readiness Assessment Tool in the fields provided.

* Email Address:

* Confirm Email Address:

* Password:

* Confirm Password:

4. Select your **Password Hint** question from the available menu choices.
5. Enter your answer in the **Password Hint Answer** field.

* Password Hint:

* Password Hint Answer:

ICD-10 Readiness Tool Registration

Steps

Display

- 6. Enter your **First Name** and **Last Name** in the fields provided.
- 7. Enter the name of your department in the **Department** field.



* First Name:

* Last Name:

Department:

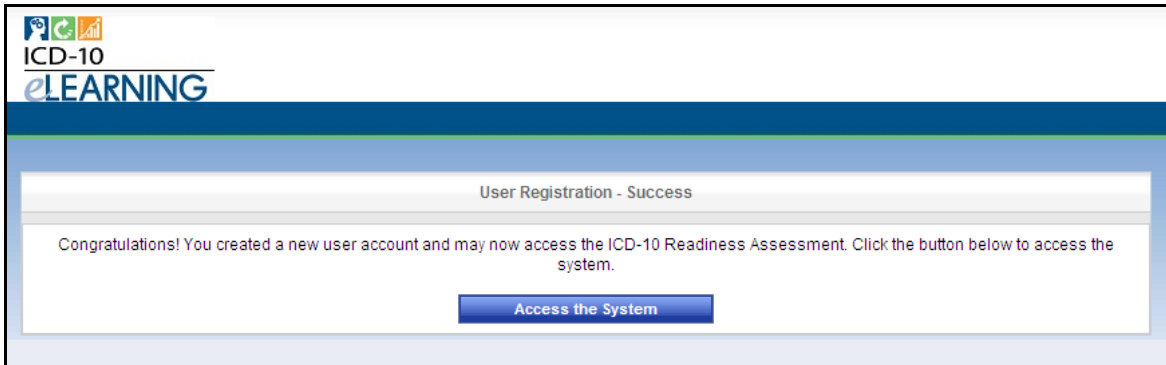
- 8. Review the **Registered User's Agreement**.
- 9. Select the agreement checkbox.
- 10. Click the **<Register>** button.



[Registered User's Agreement](#) I have read and understand the Registered User's Agreement and agree to be bound by all of its terms.

* = Required Fields


- 11. The **USER REGISTRATION – SUCCESS SCREEN DISPLAYS** opens.



ICD-10 eLEARNING

User Registration - Success


Congratulations! You created a new user account and may now access the ICD-10 Readiness Assessment. Click the button below to access the system.

 **Note:** Your login ID will be your email address.

Access ICD-10 Readiness Assessment Tool

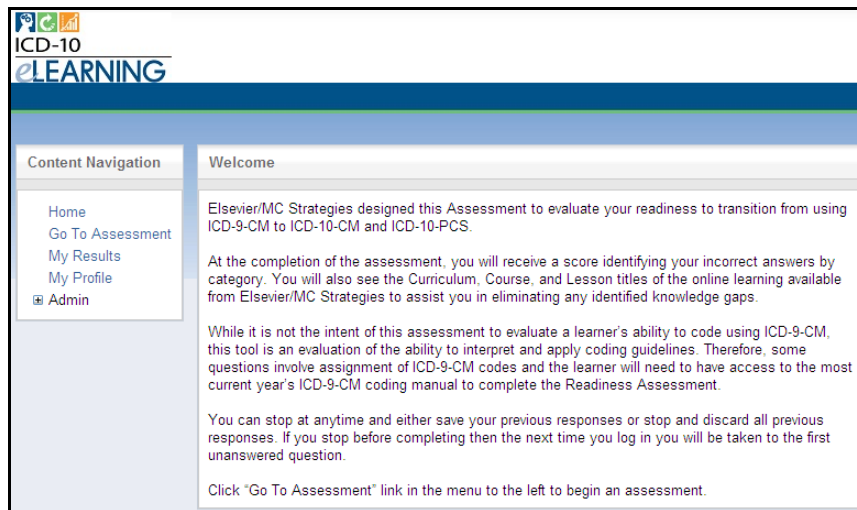
Steps

Display

1. To access the system, do one of the following:
 - a. Click the **<Access the System>** button from the Registration confirmation screen.
 - b. Navigate to the ICD-10 Readiness Assessment Tool site.
 - Enter your email address in the **Login** field.
 - Enter your password in the **Password** field.
-  **Note:** If you forget your password, click the **I can't remember my password** link.
- Click the **<Login>** button.



2. The **ICD-10 READINESS ASSESSMENT TOOL HOME PAGE** opens.



Use the links in the **Content Navigation** section on the left to access functionality that allows you to take the readiness assessment, view the results of a previously completed assessment or modify your profile settings.

General Information About the Assessment

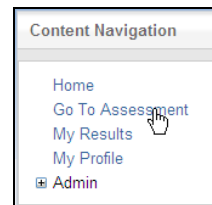
- You may take the assessment as many times as you want.
- The questions are displayed one question per screen.
- There are a total of 130 questions.
- All questions are multiple-choice and grouped by category.
- You can bookmark your question, and finish the assessment at a later time.
- Each assessment is marked complete, when you click the <Complete the Exam> button.

Access a New or Saved ICD-10 Readiness Assessment


Steps

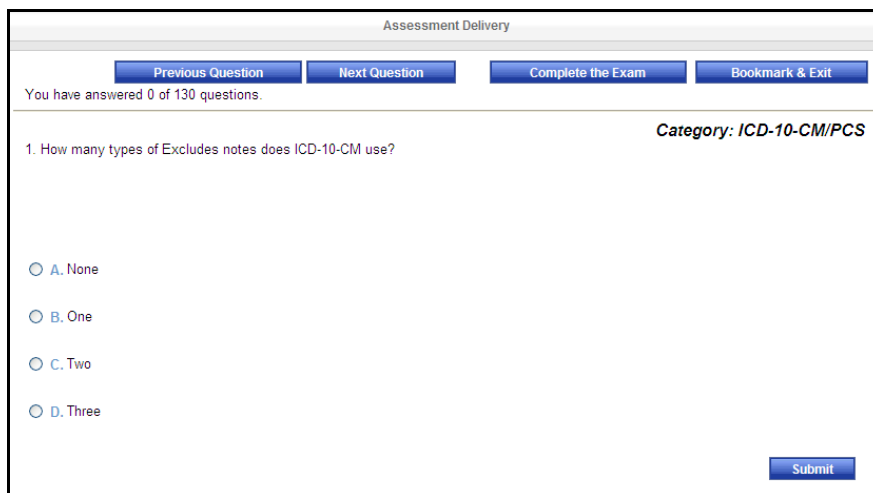
Display

1. Access *the* ICD-10 Readiness Assessment Tool as detailed in the "Access ICD-10 Readiness Assessment Tool" section.
2. Click the **Go to Assessment** link in the **Content Navigation** section.


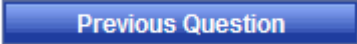
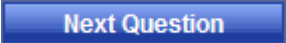
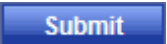
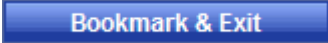



3. The **ICD-10 Readiness Assessment** opens.

 **Note:** If you are accessing the assessment for the first time the first question will display. If you are accessing a previously saved assessment, the assessment will display at your save point.



Access a New or Saved ICD-10 Readiness Assessment

Steps	Display
<p>4. Use the following navigation buttons to complete the assessment.</p> <ol style="list-style-type: none"> Click the <Previous Question> button to return to the previous question. Click the <Next Question> button to go to the next question. Click the <Submit> button to save your answer to the current question and go to the next question. Click the <Bookmark & Exit> button to save your assessment for a later completion. Click the <Complete the Exam> button to mark the assessment as complete. <p> Note: Upon assessment completion unanswered questions are marked as "Incorrect" and "Not Answered."</p>	    

Access a New or Saved ICD-10 Readiness Assessment

Steps

Display

5. The **MY CREDENTIALS** page opens after you complete the assessment by clicking the **<Complete the Assessment>** button. This page allows you to enter your credential and certification information by doing the following:
 - a. Select your current job role from the **What is your current Job Role?** menu options. If your job is not listed in the menu, enter your current job role in the **If other please specify** field.
 - b. Select the radio button that indicates how long you have been performing coding.
 - c. Select the radio button that indicates how often during the month you perform coding.
 - d. Select one or more checkboxes to indicate if you have any of the credentials or certifications listed.
 - e. If you have credentials that are not listed, enter the credential name in the **Do you have credentials other than those listed** field.

6. Click the **<Save>** button.

Access a New or Saved ICD-10 Readiness Assessment

Steps

Display

7. The assessment results opens displaying the following:

The **ASSESSMENT RESULTS** screen contains the following sections:

- The top of the page displays the total incorrect and correct answers by category.
- The middle of the page displays the assessment question and your answer. Use the window's scroll bar on the right to view all answers.
- The bottom of the screen displays the suggested lessons based upon your incorrect assessment answers. Use the window's scroll bar on the right to view all recommended training.

Assessment Results - Wheeler, Elizabeth

Assessment: ICD-10 Readiness Assessment - Archived

Category	Incorrect	Correct
Anatomy & Physiology	7	16
Code Assignment	2	0
Coding Guidelines	11	16
General Knowledge	3	2
Medical Terminology	5	28
Medications	1	3
Pathophysiology	8	23
Procedure Coding	1	5

Your Assessment Results:

Question: 1 Category: *Pathophysiology*
Which of the following symptoms best describes contact dermatitis?
Correct Redness, edema, itching, lichenification

Question: 2 Category: *Anatomy & Physiology, Medical Terminology*
Which of the following connects the skin to the underlying muscle of the body?
Correct Subcutaneous tissue

Question: 3 Category: *Medical Terminology*
Melanin is a medical term that refers to which body system?

Based upon your results you should complete the following lessons:

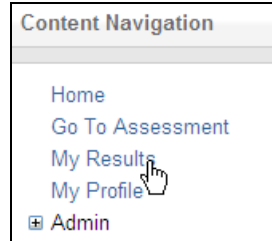
Curriculum	Course	Lesson
Mosby's Human Body Essentials	Anatomy - Digestive System	Digestive System: Large Intestine, Appendix, and Peritoneum
Mosby's Human Body Essentials	Anatomy - Endocrine System	Endocrine System: The Pituitary Gland
Mosby's Human Body Essentials	Pathophysiology	Biology of Cancer II
Mosby's Human Body Essentials	Pathophysiology	Alterations of Pulmonary Function
Mosby's Human Body Essentials	Pathophysiology	Alterations of the Reproductive Systems II
Mosby's Human Body Essentials	Pathophysiology	Pathophysiology: Alterations of Hormonal Regulation I
Mosby's Human		Alterations of Renal and Urinary Tract

View Your ICD-10 Readiness Assessment Results

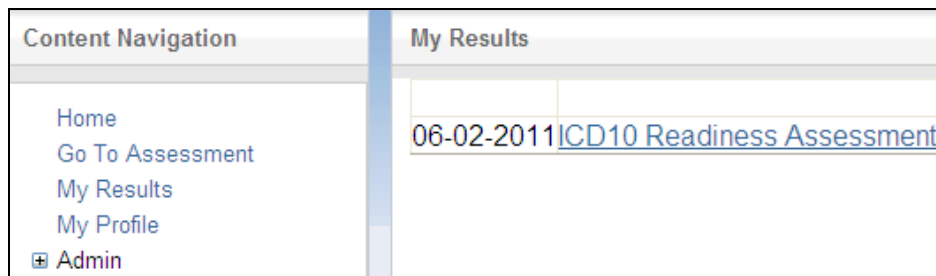
Steps

Display

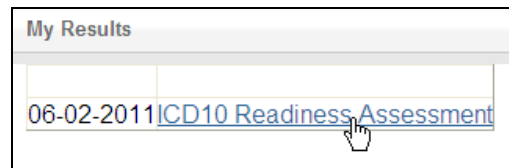
1. Access the ICD-10 Readiness Assessment Tool as detailed in the "Access ICD-10 Readiness Assessment Tool" section.
2. Click the **My Results** link in the **Content Navigation** section.



3. The **MY RESULTS** page opens on the right.



4. Click the link for the assessment to be viewed.



View Your ICD-10 Readiness Assessment Results

Steps

Display

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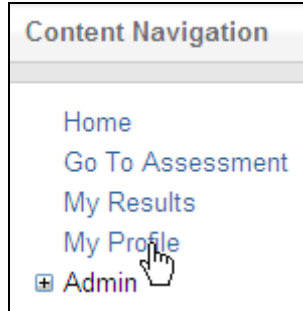
Curriculum	Course	Lesson
Mosby's Human Body Essentials	Anatomy - Digestive System	Digestive System: Large Intestine, Appendix, and Peritoneum
Mosby's Human Body Essentials	Anatomy - Endocrine System	Endocrine System: The Pituitary Gland
Mosby's Human Body Essentials	Pathophysiology	Biology of Cancer II
Mosby's Human Body Essentials	Pathophysiology	Alterations of Pulmonary Function
Mosby's Human Body Essentials	Pathophysiology	Alterations of the Reproductive Systems II
Mosby's Human Body Essentials	Pathophysiology	Pathophysiology: Alterations of Hormonal Regulation I
Mosby's Human Body Essentials	Pathophysiology	Alterations of Renal and Urinary Tract

Modify Your ICD-10 Readiness Tool Profile

Steps

Display

1. Access the ICD-10 Readiness Assessment Tool as detailed in the "Access ICD-10 Readiness Assessment Tool" section.
2. Click **My Profile** in the **Content Navigation** section.



3. The **MY PROFILE** page displays.

My Profile

Email Address:

New Password:

Confirm Password:

Password must be at least 8 characters, must contain at least one upper case letter and at least one digit.

Password Hint:

Password Hint Answer:


First Name:

Last Name:

Department:

Modify Your ICD-10 Readiness Tool Profile

Steps

4. Modify your profile fields as necessary.
 -  **Note:** Your email address cannot be modified.
5. Click the <Update> button to save your changes.

Display

My Profile

Email Address:

New Password:

Confirm Password:

Password must be at least 8 characters, must contain at least one upper case letter and at least one digit.

Password Hint: v

Password Hint Answer:

First Name:

Last Name:

Department: